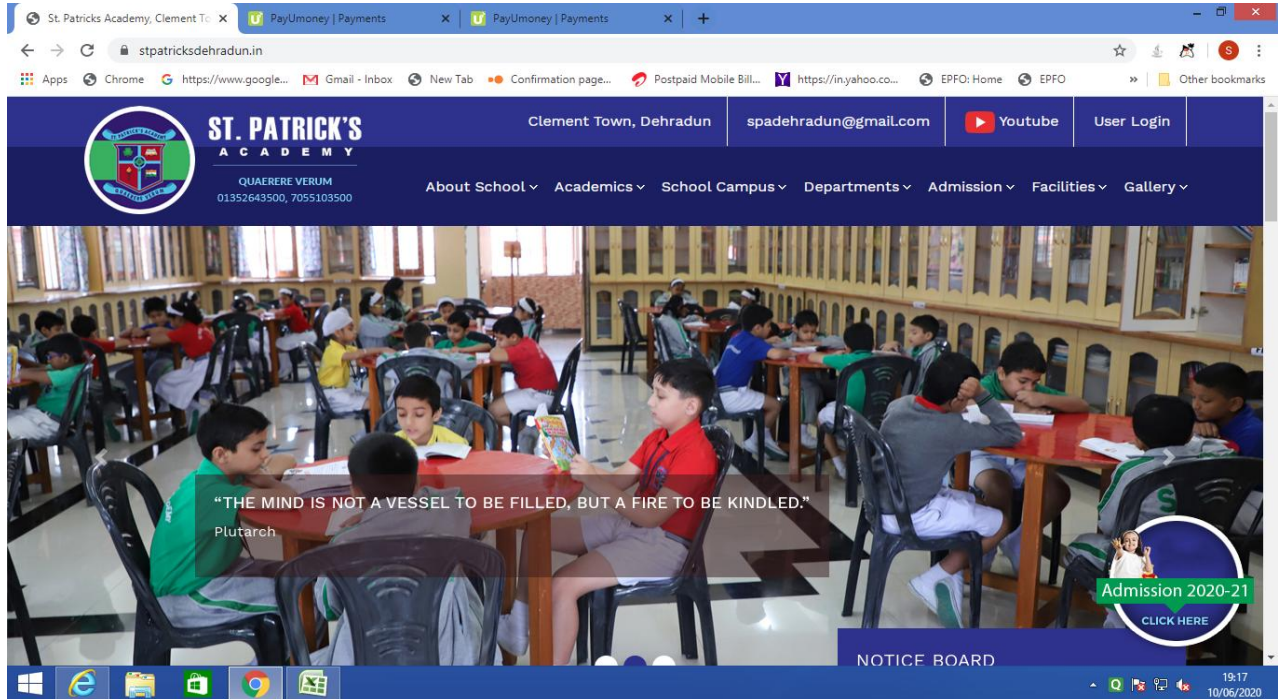


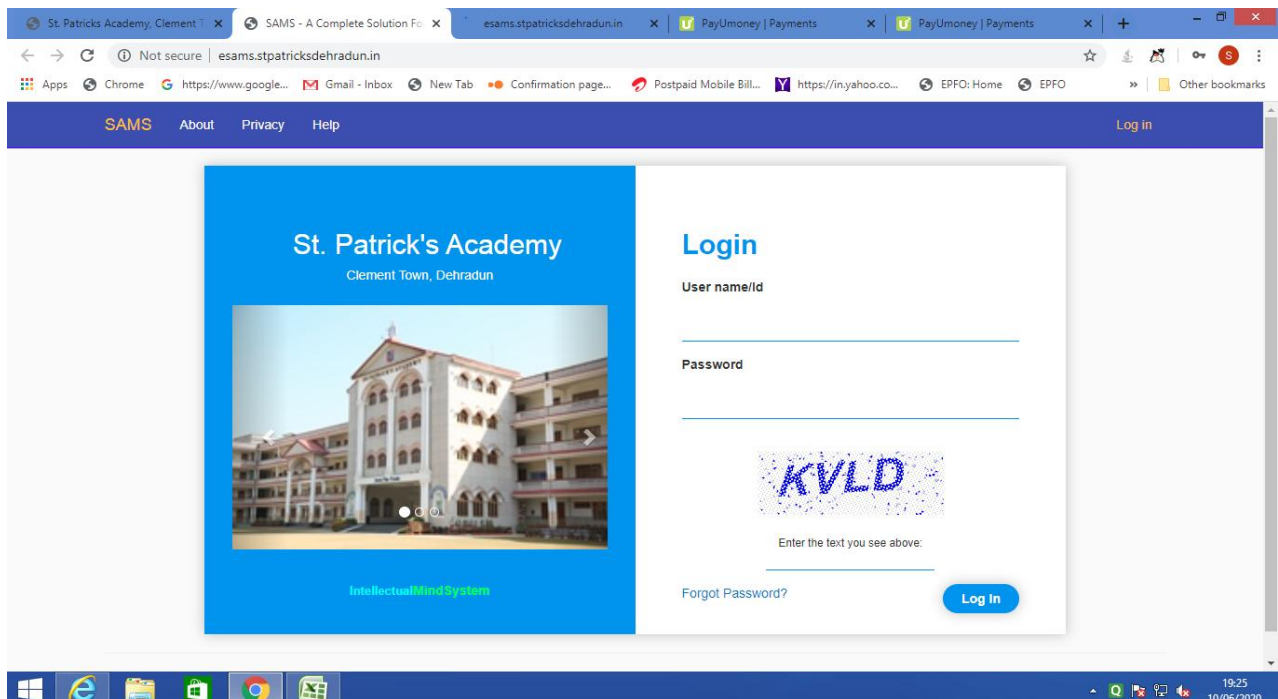
# STEPS TO PROCESS ONLINE FEE PAYMENT

**STEP 1 :** GO TO YOUR INTERNET BROWSER AND TYPE <http://www.stpatricksdehradun.in> (School Website)

CLICK **USER LOGIN**

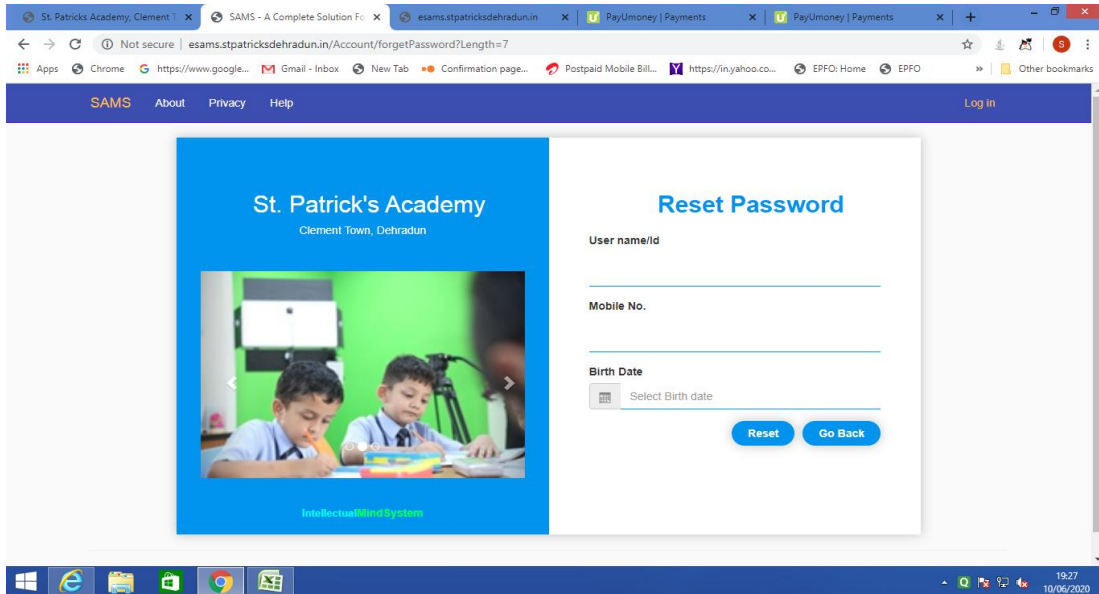


**STEP 2 :** CLICK ON **FORGET PASSWORD**- IF YOUR ARE FIRST TIME USER



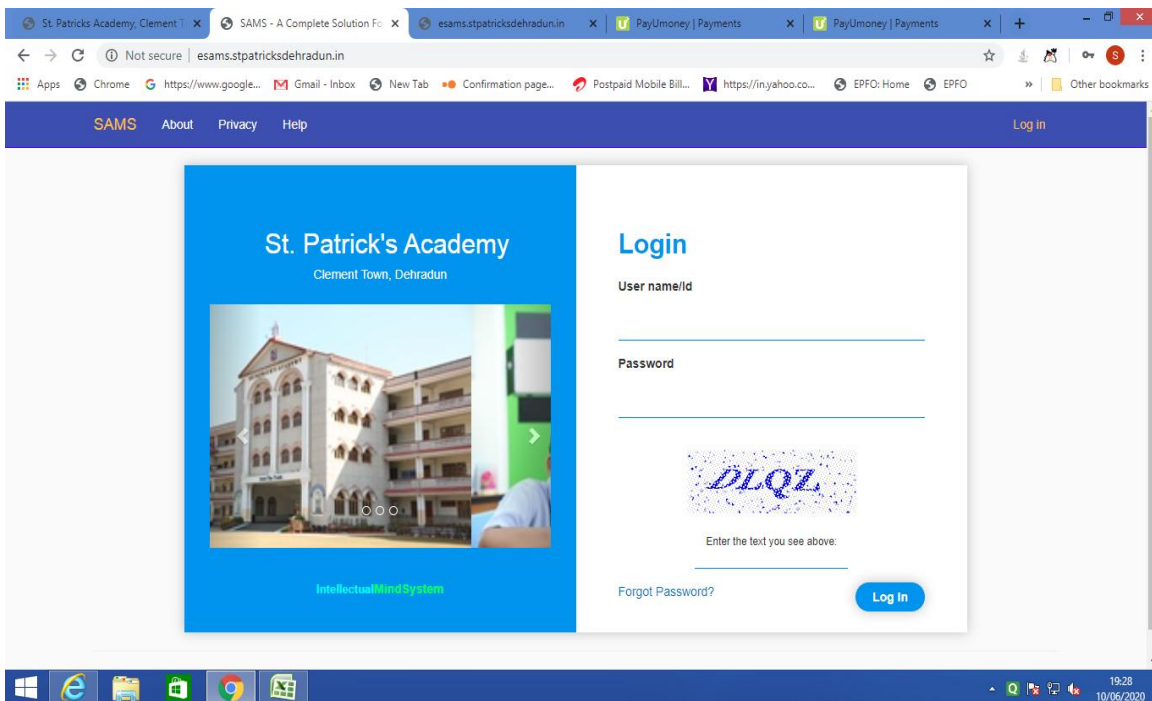
**STEP 3- RESET YOUR PASSWORD BY CLICKING ON → RESET PASSWORD**

1. USER NAME/ID ENTER ADMISSION NUMBER OF THE CHILD
  2. MOBILE NO. ENTER THE MOBILE NUMBER ( updated in the school records for SMS )
  3. DATE OF BIRTH ENTER DATE OF BIRTH OF THE CHILD
- CLICK ON **RESET BUTTON** ---> YOU WILL RECEIVE OTP ON YOUR REGISTERED MOBILE NUMBER  
**GO BACK**



**STEP 4 : LOGIN AGAIN AFTER RECEIVING OTP ON YOUR MOBILE**

1. USER NAME/ID ENTER ADMISSION NUMBER OF THE CHILD
2. PASSWORD ENTER THE OTP RECEIVED ON YOUR MOBILE
3. TEXT ENTER THE TEXT YOU SEE ABOVE
4. **CLICK** **LOG IN**



**STEP 5: CHECK/ VERIFY YOUR WARD'S DETAILS AND CLICK ON MY FEES-----> MY DUES**

**THANK YOU**